Work Plan for IT Governance

Step	Task	Details
1	Read these blog posts from Vantage: ❑ Why is IT Governance Critical for Higher Education ❑ How Should IT Governance Be Organized ❑ Give Focus and Meaningful Work to your IT Governance Groups	
2	Share reading materials to help stakeholders understand governance goals and value proposition.	
3	Begin campus communications about IT governance and collect input from campus groups.	
4	Create your own list of what your campus wants from IT governance	❑ Use the "IT Governance Questions and Needs Checklist" to determine what you need in your governance design. Be sure to include stakeholder and other campus group needs. ❑ Review the EDUCAUSE Higher Education IT Governance Checklist for additional considerations and governance options. ❑ Review the EDUCAUSE maturity indices for IT service management and for governance, risk, and compliance to identify any additional considerations and governance options.
5	Use notes from reading/checklists and campus input to design committee structure.	❑ Check your governance model against what you wanted to accomplish with governance. ❑ Do you see where goals will be met? Do gaps remain? ❑ Finalize the goals and publish them as part of the governance communication plan.
6	Outline steps for implementing your governance plan.	
7	Consider setting up one or two of the committees as pilots, using the opportunity to refine the plan and process for the remaining committees.	❑ Assess the effectiveness of your IT governance model and processes periodically. ❑ Keep your checklist to determine whether your model is meeting the needs and goals you outlined in the design and to continually optimize your governance program as it evolves in its level of maturity ❑ Benchmark against peers with EDUCAUSE Core Data Service (CDS) data.
8	Are you meeting governance goals? Are the committee and campus involved? Is governance work getting done?	